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| 123456789101112131415161718192021222324252627282930313233343536373839404142434445464748495051525354555657585960616263646566676869707172737475767778798081828384858687888990919293949596979899100101102103104105106107108109110111112113114115116117118119120121123124125126127128129130131132133134135136137138139140141142143144145146147148149150151152153154155156157158159160161162163164165166167168169170171172173174175176177178179180181182183184185186 | CHICO NATURAL FOODS COOPERATIVEBoard of Directors MeetingCNFC Purple LoftMarch 25, 2015 5:30-7:30 pmAttendees: President Julia Murphy, Vice President Olivia Peters-Lazaro, Secretary Phil Weintraub, Treasurer Scott Richman, Board Members Alec Binyon and Laurie Niles, and General Manager Liza TedescoAbsent: Board Member Natalie CarterGuests Present: none**OPENING PROCEDURES**1.0 President calls meeting to order 1.1 Julia calls the meeting to order at 5:37 P. M.2.0 Check In 2.1 The board checks in. 2.2 All watch video of COOP Cafe, Julia reports: COOPs report increased competition in most markets**PRELIMINARIES**3.0 Agenda: Approval of the March Agenda by BOD members only:3.1 **MOTION:** Scott moves to approve the agenda. Julia seconds. All are in favor and the agenda is approved.3.2 Minutes: Approval of the February Minutes3.3 **MOTION:** Julia moves to approve the minutes. Scott seconds. All board members are in favor and the minutes are approved.  4.0 Email and Written Correspondence none to share.5.0 Choose facilitator and Process GuardianOlivia is the Facilitator; Phil volunteers to be the Process Guardian.6.0 Comments from other attendeesnone present**BOARD RESEARCH & DEVELOPMENT**7.0Board Excellence7.1 Olivia clarifies closed session process7.2 Olivia clarifies board email processes7.3 Julia speaks to committee work, clarifies expectations, all committee chairs check in, Laurie recommends setting meeting with Liza and Alec to define boundaries of OCE committee work 8.0 Committee Reports8.1 Executive: Julia reports: Reviewed budget info8.2 Owner and Community Engagement: Laurie reports: Met with Dylan, Joey and Suzy, staff request made for BOD members to be present at events.8.3 Board Development: Olivia reports: Recommends all board members recruit for future board candidates throughout the year**9.0 GM Monitoring Reports--15 min**9.1Liza’s February Report: Sales growth under compliance of 3%, average basket is down, number of transactions up, hot bar is causing an erosion of the sales decline.9.2 **MOTION:** Julia moves to accept report, Olivia seconds, Board accepts report9.3 Liza reports B4 GM Report9.4 **MOTION:** Phil moves to accept, Olivia seconds, Board accepts report**10.0 BOARD MONITORING REPORTS**10.1 C1 - Governing Style10.2 C2 - The Board’s Job10.3 **MOTION -** Phil Moves, Julia seconds, all are in favor of accepting February Board report.10.4 C3 – Agenda Planning10.5 C4 – Board Meetings10.6 **MOTION -** Phil moves, Olivia seconds, all in favor of accepting March Board report   **CLOSINGS**11 Review11.1 All needed decisions made 11.2 Action Items11.3 reviewed Board Calendar11.4 reviewed reporting calendar11.5 Debrief/ Evaluate Meeting11.0 **CALL FOR ADJOURNMENT** (Executive Session)11.1 **MOTION:** Julia Moves to adjourn, Scott seconds, meeting adjourned at 7:05pm.SUMMARY OF DECISIONS 1. **MOTION:** Scott moves to approve the agenda. Julia seconds. All are in favor and the agenda is approved. (Line 24)
2. **MOTION:** Julia moves to approve the February minutes. Scott seconds. All board members are in favor and the minutes are approved. (Line 29)
3. **MOTION:** Julia moves to accept February GM monitoring report, Olivia seconds, Board accepts report (Line 70)
4. **MOTION:** Phil moves to accept March GM monitoring report, Olivia seconds, Board accepts report (Line 76)
5. **MOTION -** Phil Moves, Julia seconds, Board accepts February board report C1, C2
6. **MOTION -** Phil moves, Olivia seconds, Board accepts March board report C3, C4

SUMMARY OF ACTION ITEMS/COMMITMENT/TASKS1. Julia to draft changes to the 5 annual goals
2. Julia Doodle meeting for governance committee to retool Lexington B11 policy for CNFC use

THE DATE OF THE NEXT MEETINGApril 29, 2015 5:30-7:30 ~~DOCUMENT APPROVED BY/WHEN~~~~ATTACHMENTS:~~~~Sign In Sheets~~~~~~~~~~~~~~~~~~~~~~~The ATTACHMENTS are fastened to the Minutes Draft and posted on the bulletin board, lower left hand corner. (The bulletin board is near Customer Service, in the front of the store.) This meeting and all Board meetings are recorded digitally and uploaded to the computer server for storage. To listen to recordings, please contact Chris Maher, General Manager. from another co-op? - Scott~~ |
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