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| 123456789101112131415161718192021222324252627282930313233343536373839404142434445464748495051525354555657585960616263646566676869707172737475767778798081828384858687888990919293949596979899100101102103104105106107108109110111112113114115116117118119120121123124125126127128129130131132133134135136137138139140141142143144145146147148149150151152153154155156157158159160161162163164165166167168169170171172173174175176177178179180181182183184185186 | CHICO NATURAL FOODS COOPERATIVEBoard of Directors MeetingPeace and Justice CenterJanuary 28, 2015 5:30-7:30 pmAttendees: President Julia Murphy, Secretary Phil Weintraub, Treasurer Scott Richman, Board Members Natalie Carter and Laurie Niles, and, Scribe Vincent PortilloAbsent: General Manager Liza Tedesco, board member Alec Binyon, and Vice President Olivia Peters-LazaroGuests Present: none**OPENING PROCEDURES**1.0 President calls meeting to order 1.1 Julia calls the meeting to order at xxxx P. M.2.0 Check In 2.1 The board checks in. **PRELIMINARIES**3.0 Agenda: Approval of the February Agenda by BOD members only:3.1 **MOTION:** xxx moves to approve the agenda. Natalie seconds. All are in favor and the agenda is approved.3.2 Minutes: Approval of the January Minutes3.3 **MOTION:** xxx moves to approve the minutes. Alec seconds. All board members are in favor and the minutes are approved. The Scribe emails the approved minutes to the MM. 4.0 Email and Written Correspondence none to share.5.0 Choose facilitator and Process Guardianxxx volunteers to be the Facilitator; xxx volunteers to be the Process Guardian.6.0 Comments from other attendees**BOARD EDUCATION**7.0Teaching Point -- [*John Carver’s 10 Policy Governance Principles*](https://docs.google.com/document/d/1xyAq8-6BJDGYbhmGlxk0K3qnwfnqEUQbuStmdOH_2y4/edit)7.1 Review New Agenda (discuss framework for board process/group decision)**BOARD DECISIONS: OLD AND NEW BUSINESS**8.0 Committee Reports**8.1 GM Monitoring Reports--15 min****8.2** [B1](https://docs.google.com/a/mail.csuchico.edu/file/d/0B11aPOxwRzI_QUhNY3EtNklESTVFcXBsY2Q1RFdfRzd6N3dv/edit)8.3 [December Owner Report](https://docs.google.com/a/mail.csuchico.edu/file/d/0B11aPOxwRzI_eE8tNWM3dVJlU25uZXI3dHVkNjhuUkdBQms0/edit)8.4 [LT](https://docs.google.com/a/mail.csuchico.edu/file/d/0B11aPOxwRzI_Yy1EWndFS3JGTXBkQ3gwVDNZQnU4aEV4SmlB/edit)8.5 [Monthly Written Report](https://docs.google.com/a/mail.csuchico.edu/file/d/0B11aPOxwRzI_LUlVNVR1cG9Ba1lRT3VlNWliS1ZBOURNc1Vv/edit)8.6 [December Prelims](https://docs.google.com/a/mail.csuchico.edu/file/d/0B11aPOxwRzI_cTFWOW9xdTZzMHphVzlpVGVfSWtKc3ZZRmU4/edit)[BOARD MONITORING REPORTS](https://docs.google.com/a/mail.csuchico.edu/file/d/0B11aPOxwRzI_cTFWOW9xdTZzMHphVzlpVGVfSWtKc3ZZRmU4/edit)9.0 C1 – Governing Style9.1 C2 – The Board’s Job  **CLOSINGS**10.0 Review10.1 Decisions10.2 [Tasks](https://docs.google.com/document/d/1N5HJxuJTbi4ubyRoTqs-4ewAoUL08yIcIQ0Dsu3xX3o/edit) (January’s)10.3 Assignments 10.4 Next meeting topics10.5 review Board Calendar10.6 monitoring schedule10.7 Debrief/ Evaluate Meeting11.0 **CALL FOR ADJOURNMENT** (Executive Session)11.1 **MOTION:** Olivia moves to adjourn meeting. Natalie seconds. All are in favor and the meeting is adjourned at 8:00 PM.SUMMARY OF DECISIONS (motions, nominations, etc) (EXAMPLE)1. Julia moves to approve the agenda. Natalie seconds. All are in favor and the agenda is approved, lines 26-27.
2. Olivia moves to approve the minutes. Alec seconds. All board members are in favor and the minutes are approved, lines 31-32.
3. Julia moves to accept term limits and the language change to the bylaws section 4.10. Natalie seconds. All are in favor and term limits and the language change are approved, lines 49-50.
4. Scott nominates Julia for President of the Board. Olivia seconds. All are in favor and Julia is elected President of the Board, lines 92-93.
5. Olivia nominates Phil for Secretary. Natalie seconds. All are in favor and Phil is elected Secretary, lines 94-95.
6. Olivia nominates Scott for Treasurer. Julia seconds. All are in favor and Scott is elected Treasurer, lines 96-97.
7. Scott nominates Olivia for Vice President. Julia seconds. All are in favor and Olivia is elected Vice President, lines 98-99.
8. Natalie moves that the board accept the GM Monitoring Reports. Olivia seconds. All are in favor and the board accepts the GM Monitoring Reports, lines 120-121.
9. Committee Assignments

 Development Committee -- Julia and Natalie volunteer, line 103. Governance Committee -- Phil, Scott, and Natalie volunteer, line 104. Owner/Community Engagement -- Alec and Laurie volunteer, line 105. Executive Committee -- Julia, Olivia, Phil, and Scott, line 106. Finance Committee -- Scott and Phil volunteer, line 107.SUMMARY OF ACTION ITEMS/COMMITMENT/TASKS1. Olivia and the rest of the Board will will draft a welcome letter from the board, which would go into the welcome packet -- to be delivered to Dylan by the end of February.
2. Olivia will finalize committees by the end of the week.
3. The board will read, comment, question, edit, and revise the January sample of the new agenda format.
4. Julia will send out a Doodle to schedule another meeting with Liza, Natalie and Scott to continue the work of Relocation Policies.
5. Julia will make contact with other board members concerning Coop Cafe, March 14th.

THE DATE OF THE NEXT MEETINGFebruary 25, 2015 5:30-7:30 DOCUMENT APPROVED BY/WHENATTACHMENTS:Sign In Sheets~~~~~~~~~~~~~~~The ATTACHMENTS are fastened to the Minutes Draft and posted on the bulletin board, lower left hand corner. (The bulletin board is near Customer Service, in the front of the store.) This meeting and all Board meetings are recorded digitally and uploaded to the computer server for storage. To listen to recordings, please contact Chris Maher, General Manager. |
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